



## ROTARY CLUB OF ABBOTSFORD

### Service Projects Fund Guidelines

The Rotary Club of Abbotsford is a fellowship of community members who volunteer their time and raise money through fundraising efforts to support and fund local community projects and services.

Rotary Club of Abbotsford annually accepts Service Project funding requests from local organizations whose requests fall within our general guidelines below. Applications that fit the criteria are not automatically guaranteed funding, the Rotary Club of Abbotsford reviews applications based on our current funding priorities and available resources. **The maximum total annual grants awarded will be up \$15,000, with maximum funding to an individual project not to exceed \$5,000.**

1. Service Projects must clearly identify opportunities to 'brand' the Rotary Club of Abbotsford financial support, through the use of club name and logo in promotional material, newsletter and/or social media.
2. Preference is given to funding requests for specific programs or projects that provide a long lasting positive impact in our community and leave a physical asset in the community.
3. Service Projects that benefit children, seniors at risk, address poverty and hunger, support efforts on behalf of the environment and literacy.
4. The Rotary Club is looking for Service Projects that offer not only the opportunity to support financially but also provide our membership with the prospect of directly participating in a 'hands on' manner to support the project.
5. Service Project funding is designed for community capital project, and will **not** be considered for ongoing operational funding.
6. Priority is given to one-time funding applications, unless Rotary Club of Abbotsford has adopted a project or program for specific reasons.
7. All other funding sources should be disclosed with each Service Project request.

#### How to Apply:

1. Determine if your project fits our guidelines and funding priorities.
2. Fully complete Rotary Club of Abbotsford's Service Project Fund application form.
3. Mail or email the form to the Service Project Director, Rotary Club of Abbotsford, PO Box 71, Abbotsford B.C. V2T 6Z4 or [bev@quantumproperties.ca](mailto:bev@quantumproperties.ca). Deadline for applications is April 30<sup>th</sup>.
4. The Community Service Committee of the Rotary Club reviews all completed applications by May 31<sup>st</sup> each year. Final funding levels will be determined by the outcome of annual fundraising efforts by the Rotary Club. Funding announcements are made in August.



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## Service Project Fund Application

Name of Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Organization's Purpose: \_\_\_\_\_

Geographic Area Served by this Project: \_\_\_\_\_

Number that will be served by this request: \_\_\_\_\_

Rotary resources requested (funding, volunteer time, vocational expertise, network...): \_\_\_\_\_

\_\_\_\_\_ Project Budget: \_\_\_\_\_

Specific purpose for which funds will be used: \_\_\_\_\_

\_\_\_\_\_

Benefits expected by this project/ program: \_\_\_\_\_

\_\_\_\_\_

Other organizations contacted and funding amounts requested: \_\_\_\_\_

\_\_\_\_\_

Opportunities to "brand" Rotary Club's involvement in your project:

\_\_\_\_\_

\_\_\_\_\_

If this request is approved, we agree to provide information to confirm that the expenditure of funds was used for the specific purpose stated, if such confirmation is requested by Rotary Club of Abbotsford.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_